



6th April 2018

Re: FOI Request 2018/98



I refer to the request which you made under the Freedom of Information Act 2014 for records held by this body:

Under the Freedom of Information Act 2014, I am seeking the following:

- A copy of all receipts and expense claims made by members of the Oireachtas, Government staff and public officials attending the National Emergency Co-ordination Group.

I wish for my request to cover the period between 26/2/18 – 7/3/18.

If possible I would prefer to receive this information in electronic format but if this is not possible I will accept paper records.

I, Paul Haynes, Higher Executive Officer have now made a final decision to grant your request on 6th April 2018.

The purpose of this letter is to address your request and consists of:

1. A schedule of expenses claimed or claimable for the specified period by officials concerned.
2. A statement of how you can appeal this decision should you wish to do so.

This letter addresses each of these two parts in turn.

1. Schedule of records

Details of expenses claimed or claimable for the specified period by the five officials concerned.

2. Right of appeal

You may appeal this decision. In the event that you need to make such an appeal, you can do so by writing to the Freedom of Information Unit, Department of Education and Skills, Marlborough Street, Dublin 1.

Your correspondence should include a fee of €30 for processing the appeal. Payment should be made by way of personal cheque or postal money order made payable to the accountant in the Department of Education and Skills. Please note the Department of Education and Skills no longer accept cheque payments from business users. For further information regarding payment methods for business users, please email foi@education.gov.ie

You should make your appeal within 4 weeks from the date of this notification, where a day is defined as a working day excluding, the weekend and public holidays. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this body.

Publication

All non-personal FOI requests will be recorded on an FOI disclosure log which will be published on the Department of Education and Skills website in due course.

Should you wish to discuss the above, please contact me by telephone at 090 6483959.

Yours sincerely

Paul Haynes
Higher Executive Officer
FOI Decision Maker

FOI Request 2018/98

Department of Education and Skills - Schedule of all Expenses

**5 Department Officials attended at the National Emergency Co-ordination
Group**

Total aggregate expenses claimed or claimable - €445.07