

An Roinn Diadachais agus Saibhreas  
Bóthar Phort Laoise  
Ard Mach Mhór  
Co. Uíbh Fhailí  
R35 Y2N5

Department of Education and Skills  
Portlaoise Road  
Tullamore  
Co. Offaly  
R35 Y2N5

[REDACTED]

12<sup>th</sup> June 2017

Re: FOI request 2017/195

[REDACTED]

I refer to the request which you made under the Freedom of Information Act 2014 for records held by this body:

**'Any and all information, records, reports, documents, letters, emails, minutes, planning notes, briefing for internal and external audiences, ministerial advice and communication records, held by the Department in relation to the moving of Trim Educate Together National School from its current site in the Glebe, Kildalkey Road, Trim, County Meath to its proposed new location on the site of the former St. Mary's national School in Patrick Street, Trim, County Meath.**

The assessment of your request incorporated obtaining information from 3 sections within the Department as follows (a) School Capital Appraisal Section (b) Forward Planning Section and (c) Site Acquisition & Property Management Section.

I, Brian O'Connell, Executive Officer, have now made a final decision to part grant your request on 12<sup>th</sup> June 2017.

The purpose of this letter is to explain that decision. This explanation has the following parts:

1. a schedule of all of the records covered by your request;
2. an explanation of the relevant findings concerning the records to which access is denied, and
3. a statement of how you can appeal this decision should you wish to do so.

This letter addresses each of these three parts in turn.

#### 1. Schedule of records

A schedule is enclosed with this letter, it shows the documents that this body considers relevant to your request. It describes each document and refers to the sections of the FOI Act which apply to prevent release. The schedule also refers you to sections of the detailed explanation given under heading 2 below, which are relevant to the document in question. It also gives you a summary and overview of the decision as a whole.

## 2. Findings, particulars and reasons for decisions to deny access

The sections of the Act which can apply to deny access to documents are known as its exemption provisions.

## Functions and negotiations of FOI bodies

37. (1) Subject to this section, a head shall refuse to grant an FOI request if, in the opinion of the head, access to the record concerned would involve the disclosure of personal information (including personal information relating to a deceased individual).

## 3. Right of appeal

You may appeal this decision. In the event that you need to make such an appeal, you can do so by writing to the Freedom of Information Unit, Department of Education and Skills, Marlborough Street, Dublin 1. Your correspondence should include a fee of €30 for processing the appeal. Payment should be made by way of personal cheque or postal money order made payable to the accountant in the Department of Education and Skills. Please note the Department of Education and Skills no longer accept cheque payments from business users. For further information regarding payment methods for business users, please email [foi@education.gov.ie](mailto:foi@education.gov.ie)

You should make your appeal within 4 weeks from the date of this notification, where a day is defined as a working day excluding, the weekend and public holidays. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this body.

## Publication

All non-personal FOI requests will be recorded on an FOI disclosure log which will be published on the Department of Education and Skills website in due course. Should you wish to discuss the above, please contact me by telephone at 057 9325537.

Yours sincerely



Brian O'Connell  
Executive Officer  
School Capital Appraisal Section