

[REDACTED]

8 February 2016

**Re: Request for information under the Freedom of Information Act 2014**  
**Reference No: 2016/16**

Dear [REDACTED]

I refer to your application for information under the Freedom of Information Act 2014 for records held by this Body as follows:

*A copy of:*

1. *The form which listed the members of the Board of Management of Scoil Naistunta Mhuire Lourdes, Loughglynn. Roll Number: 18536R which compromised the new board from 2011 to November 2015"*

I have made the decision to part grant your request on 8<sup>th</sup> February 2016.

The purpose of this letter is to explain that decision. This explanation has the following parts:

- A. A schedule of the record covered by your request.
- B. Findings, particulars and reasons for decisions to deny access.
- C. A statement of how you can appeal this decision should you wish to do so.

This letter addresses each of these parts in turn.

**A. Schedule of records.**

A schedule is enclosed with this letter listing 1 record (2 pages) that is relevant to your request.

The schedule also provides you with a summary and overview of the decision as a whole. It describes the document and indicates that it is part granted and refers to the relevant section of the FOI Act which applies to prevent its full release.

## **B. Findings, particulars and reasons for decisions to deny access.**

The relevant exemption provision for the part granted record is listed in the enclosed schedule and an explanation of the use of the exemption listed is set out below.

The document listed on the schedule has been part-granted (as scheduled) under Section 37(1) of The Freedom of Information Act as outlined below.

### **Section 37 – Personal Information**

Section 37 (1) of The Freedom of Information Act, 2014 states;

37. (1) Subject to this section, a head shall refuse to grant an FOI request if, in the opinion of the head, access to the record concerned would involve the disclosure of personal information (including personal information relating to a deceased individual).

Personal information has been redacted in the version of the above document being provided to you.

## **C. Rights of appeal**

In the event that you are unhappy with this decision you may appeal the decision. In the event that you need to make such an appeal, you can do so by writing to the Freedom of Information Unit, Department of Education and Skills, Marlborough Street, Dublin 1 or by e-mail to [foi@education.gov.ie](mailto:foi@education.gov.ie). The fee for an internal review is €30 and for information on payment methods please email the Department's Freedom of Information Unit.

You should make your appeal within 4 weeks from the date of this notification, where a day is defined as a working day excluding, the weekend and public holidays. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this body. Should you have any questions or concerns regarding the above, please contact me by telephone on 090 648 3719.

Yours sincerely,



Della Sammon  
Higher Executive Officer/Decision Maker  
School Governance Section