

**Private and Confidential**

16<sup>th</sup> September 2016

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

**Re: Freedom of Information (FOI) request 2016/310**

Dear [REDACTED]

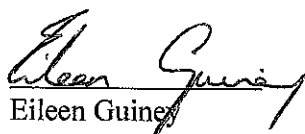
I refer to the request received by this Department on 22<sup>nd</sup> August, 2016, which you made under the Freedom of Information Act 2014 for certain records held by this Department. I was assigned as the Decision Maker in this case. I made a final decision in relation to your request on 16<sup>th</sup> September, 2016. You have sought access to the records by post to your home address and I consider this an appropriate form of access in this case. I have set out my responses to your request as follows:

1. The number of administrative staff in National Educational Psychology Service who have increased their work-sharing pattern from a split week Wednesday to Tuesday pattern to a 3 day week in the period 01/10/2010 to date. **Response: 1.**
2. The number of administrative staff in the National Educational Psychology Service in the Dublin Mid Leinster region who have increased their work-sharing pattern from a split week Wednesday to Tuesday pattern to a 3 day week in the period 01/10/2010 to date. **Response: 1.**
3. The number of work-sharing administrative staff in the National Educational Psychology Service who applied for increased working hours or to return to full time work in the period 01/10/2010 to date. **Response: 2.**
4. The number of work-sharing administrative staff in the National Educational Psychology Service in the Dublin Mid Leinster region who applied for increased working hours or to return to full time work in the period 01/10/2010 to date and the number of applications that have been approved. **Response: 1 application and 0 has been approved.**
5. The number of executive officers in the National Educational Psychology Service on the higher salary scales. **Response: 1.**
6. The number of executive officers in the National Educational Psychology Service in the Dublin Mid Leinster region on the higher salary scales: **Response: No staff in the Dublin Mid Leinster region are on the higher salary scale.**

In the event that you are not satisfied with the outcome of your request you may seek an internal review by writing to the Freedom of Information Unit, Department of Education and Skills, Marlborough Street, Dublin 1 or by emailing [foi@education.gov.ie](mailto:foi@education.gov.ie) within 4 weeks (20 working days) from the date of this notification, where a day is defined as a working day excluding the weekend and public holiday. The review would be conducted by a more senior member of staff of this Department.

You can contact me by email at [eileen\\_guiney@education.gov.ie](mailto:eileen_guiney@education.gov.ie) or at telephone at 01-889 2266 if you have any queries in relation to my response.

Yours sincerely,

  
Eileen Guiney  
HR Unit