

BOO – Airgeadas agus Pearsanra Riaracháin
An Roinn Oideachais agus Scileanna
Cor na Madadh
Baile Átha Luain
Co. na hIarmhí



ETB Financial and Administrative Personnel
Department of Education and Skills
Cornamaddy
Athlone
Co. Westmeath

14 September, 2015

Our Reference Number: FOI/2015/240

Dear

I refer to the request which you made under the Freedom of Information Act 2014 for records held by this body:

Your Request: Information in respect of the Co Cork VEC main brief as follows:

- Consolidated Briefing Note (4) - excluding material that relate to individuals' human resource/complaint cases;
- Briefing re CIT/CCVEC membership overlap (8);
- Briefing re Vacant ETB buildings (9);
- Briefing re Legal fees/legal strategy (10);
- Governance of ETBs – general overview (20) and
- ETB SOLAS reform programme updated (41).

I, Jill Fannin, Assistant Principal Officer, have now made a final decision to part grant your request on 14 September, 2015.

The purpose of this letter is to explain that decision. This explanation has the following parts:

1. a schedule of all of the records covered by your request;
2. an explanation of the relevant findings concerning the records to which access is denied, and
3. a statement of how you can appeal this decision should you wish to do so.

This letter addresses each of these three parts in turn.

1. Schedule of records

A schedule is enclosed with this letter, it shows the documents that this body considers relevant to your request. It describes each document and refers to the sections of the FOI Act which apply to prevent release. The schedule also refers you to sections of the detailed explanation given under heading 2 below, which are relevant to the document in question. It also gives you a summary and overview of the decision as a whole.

2. Findings, particulars and reasons for decisions to deny access

The sections of the Act which can apply to deny access to documents are known as its exemption provisions.

Consolidated Briefing Note for the Secretary General - Issues in County Cork VEC/ Cork ETB (Updated July 2015) - Section 1, Parts 12 & 16: The records you requested relate to Further Education issues in Cork ETB. Access to some records has been refused as set out in the following Section of the Freedom of Information Act 2014. The text of this section is as follows:

“Section 37. (1) Subject to this section, a head shall refuse to grant an FOI request if, in the opinion of the head, access to the record concerned would involve the disclosure of personal information (including personal information relating to a deceased individual).”

3. Rights of appeal

In the event that you are unhappy with this decision you may appeal this it. In the event that you need to make such an appeal, you can do so by writing to the Freedom of Information Unit, Department of Education & Skills, Marlborough Street, Dublin 1 or by e-mail to foi@education.gov.ie. You should make your appeal within 4 weeks from the date of this notification, where a day is defined as a working day excluding, the weekend and public holidays. However, the making of a late appeal may be permitted in appropriate circumstances. The appeal will involve a complete reconsideration of the matter by a more senior member of the staff of this body.

Should you have any questions or concerns regarding the above, please contact me by telephone on 090648 4029.

Yours sincerely,

Jill Fannin
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