

APPLICATION FOR DEPARTMENT SANCTION FOR THE AWARD OF A CONTRACT OF INDEFINITE DURATION (CID) IN THE 2019/20 SCHOOL YEAR UNDER THE TERMS OF CIRCULAR 0024/2015

(For teachers in Secondary, Community and Comprehensive Schools)

PART 1 – School Details

Roll Number	Name and address of school

PART 2 – Teacher Details

Name:		PPSN:	
Qualifications:		Teaching Council No:	

Provide all contracts up to the end of the 2018/19 school year, funded by the Oireachtas, which this teacher has had with the school.

Status – RPT/ Fixed Term	Reason for contract *	Hours per week	Teacher’s Subjects	Start Date	End Date

* eg: SEN Pupils, EAL Pupils, Curricular Concession, Secondment, Career Break, Job Sharing, Other (provide details)

Part 3 – CID Details Complete either Section A or Section B. Section C must be completed in all cases

A - Application for an <u>initial</u> CID in this school	
Number of CID hours sought under Part B of Circular 0024/2015	
Effective date of initial CID	

B - Application for a <u>further</u> CID in this school (i.e. additional hours)	
Number of hours in current CID	
Number of additional CID hours sought under Part B of Circular 0024/2015	
Combined total CID hours	
Effective date of further CID (i.e. effective date of total CID hours)	

C – The viable post in the school available for the award of this CID for the 2019/20 school year

Reason for contract *	Hours per week	Teacher's Subjects	Start Date	End Date

* eg: SEN Pupils, EAL Pupils, Curricular Concession, Secondment, Career Break, Job Sharing, Other (provide details)

NOTE: In accordance with the terms of **Circular 0048/2007 / Circular 0011/2009**, where a teacher has a CID of 18 hours or more and s/he agrees in writing to be timetabled for 22 hours per week, s/he is eligible to apply for full salary of 22 hours. An application may be made on [Form H22](#).

Where such an application is being made, the completed **Form H22** must be submitted with this form.

PART 4 – Teacher Certification

I certify that this application is in respect of the continuation for the 2019/20 school year of a post that has been funded from monies provided by the Oireachtas only and that the conditions as laid out in **Circular 0024/2015** are satisfied in full.

Signature: _____ Date: _____
Teacher

Data Protection Privacy Statement

The main purpose for which the Department requires the personal data provided by you is to establish if you are eligible to be awarded a Contract of Indefinite Duration (CID). The personal data provided may be shared with your employing school when notifying the school of the outcome of your application. The privacy notice outlining further information in relation to this form can be found at <https://www.education.ie/en/The-Department/Data-Protection/gdpr/>

Full details of the Department's data protection policy setting out how we will use your personal data as well as information regarding your rights as a data subject are available at <https://www.education.ie/en/The-Department/Data-Protection/>.

PART 5 – School Certification

I certify that:

- This teacher is eligible for a CID in the 2019/20 school year under the terms of **Circular 0024/2015**.
- This application is in respect of the continuation for the 2019/20 school year of a post that has been funded from monies provided by the Oireachtas only and that the conditions as laid out in **Circular 0024/2015** are satisfied in full.

Signature: _____ Date: _____
(Delete as appropriate) Principal / Secretary to Board of Management

Two copies of completed application forms should be returned by 19 March 2019 to:

Post Primary Allocations Section,
Department of Education and Skills,
Athlone,
Co. Westmeath,
N37 X659.

Incomplete forms will be returned to the school.