

Application by a school/ETB to the Post Primary Appeals Board to appeal:

- the Department's decision on Curricular Concessions
- the allocation for language support (EAL) pupils with less than B1 (Level 3) proficiency

The function of the Independent Appeals Board is to consider applications for the 2019/20 school year in accordance with

- Circular 0012/2019 - Voluntary Secondary Schools
- Circular 0013/2019 - Community & Comprehensive schools
- Circular 0014/2019 - Education and Training Boards

Completed application forms must be submitted **no later than 10 May 2019** to:

**The Secretary,
Independent Post Primary Appeals Board,
c/o Post Primary Teachers Allocations Section,
Department of Education and Skills,
Cornamaddy, Athlone,
Co. Westmeath, N37 X659.**

Part 1 - to be completed in respect of all applications.

Part 2 - to be completed if requesting a review of a decision by the Department regarding Curricular Concessions.

Part 3 - to be completed if appealing an additional language support (EAL) allocation in respect of pupils with less than B1 (Level 3 proficiency).

Part 1 - School/ETB Details

Roll Number	
Name and Address of school	
Name of ETB (if applicable)	
Phone number	
Category	<input type="checkbox"/> Ordinary <input type="checkbox"/> DEIS <input type="checkbox"/> Other (please specify) _____

Details of Application	Tick as appropriate
I have completed Part 2 - appealing Curricular Concessions decision	
I have completed Part 3 – appeal for additional Language Support (EAL)	

I hereby certify that the details completed in this form are true and correct.

Signature _____ Date _____
(Delete as appropriate) Chief Executive / Principal / Secretary to Board of Management

Part 2 – Review of Curricular Concessions decision

Details of Curricular Concessions application 2019/20	
Curricular Concession hours per week sought in initial application to Post Primary Allocations	
Curricular Concession hours per week sanctioned by Post Primary Allocations	
Projected Enrolment hours per week provisionally sanctioned by Post Primary Allocations	
Additional Curricular Concession hours per week sought under this appeal	

Outline below the reasons for your school's/ETB's appeal against the Department's decision on your application for curricular concessions.

Additional information may be submitted in support of your appeal.

Text box will expand as required

Part 3 - Language Support (EAL) allocation

A - Confirm details of the school/ETB's allocation in the table below - wholetime equivalent (wte)

Allocation Type	2017/18	2018/19	2019/20
Special Education Needs			
Language Support (EAL)			
Language Support (EAL) – granted by Appeals Board			

B – Confirm additional allocation sought under this appeal

Additional Language Support (EAL) allocation sought for 2019/20	Hours per week

C – Confirm details of pupils requiring EAL support in 2019/20

NOTE: EAL support is provided for pupils with less than B1 (level 3) proficiency, as set out in Section 5 of Circular 0015/2009

You are required to state the combined total of EAL support pupils have received in this school and all previous primary and post primary schools.

Total (projected) number of <u>all</u> recognised pupils on 30 September 2019 with less than B1 (level 3) proficiency who, on 31 August 2019, will have received a combined (between primary and post primary schools, if applicable) total of:							
Total EAL support received on 31 August 2019	First Year	Second Year	Third Year	Transition Year	Fifth Year	Sixth Year	Total
Less than 1 year							
Between 1 and 2 years							
Between 2 and 3 years							
3 years or more							
Total							

D – If relevant, explain the reason for claiming EAL support in respect of more pupils for the 2019/20 school year than for the previous school year.

E – Outline below the reason(s) for your school's/ETBs appeal of its allocation for pupils requiring EAL support.

Note : In line with Data Protection Guidelines personal data should not be submitted.

Text box will expand as required