

**STEERING GROUP FOR THE IMPLEMENTATION OF THE DIGITAL
STRATEGY FOR SCHOOLS 2015-2020, ENHANCING TEACHING, LEARNING
AND ASSESSMENT**

TERMS OF REFERENCE

The Steering Committee will have responsibility to provide advice, to monitor and to report on the effective implementation of the Digital Strategy, as follows:

- Approve an Implementation Plan which sets out roles, responsibilities, implementation milestones and timeframes.
- Monitor and review progress towards achieving the targets in the Strategy and provide regular reports to senior management.
- Provide direction and guidance for the effective implementation of the Strategy including the relationship with Department policies and programmes and other partners
- Approve and monitor project plans and identify any interdependencies
- Consider feedback and be the escalation point in respect of all policy and implementation issues arising and provide direction where necessary
- Provide guidance on the communication and consultative arrangements necessary for consistent messaging under the Strategy and its effective implementation
- Advise on an appropriate evaluation for the Strategy

The Steering Group will report to the ICT Policy Unit of the Department of Education and Skills.

It is envisaged that the Steering Group will meet regularly at the initial stages of implementation and thereafter at least twice annually. Schedules of meetings will be agreed.

May 2016

STEERING GROUP FOR THE IMPLEMENTATION OF THE DIGITAL STRATEGY FOR SCHOOLS 2015-2020, ENHANCING TEACHING, LEARNING AND ASSESSMENT

MEMBERSHIP

Martin Hanevy/Gary O Donnchadha:	Chairperson, Department of Education and Skills
Eddie Ward:	ICT Policy Unit, Department of Education and Skills
Clare Connolly:	ICT Policy Unit, Department of Education and Skills
Betty Regan:	ICT Policy Unit, Department of Education and Skills
Margarita Boyle:	Teacher Education Section, Department of Education & Skills
Ciara O Donnell	Professional Development Services for Teachers (PDST)
Sean Gallagher	PDST (Technology in Education)
Leo Kilroy	Inspectorate, Department of Education and Skills
Deirdre Butler:	St. Patrick's College, Drumcondra (external expert)
Karen Murtagh	Curriculum and Assessment Unit
Ben Murray	NCCA