



**An Roinn Oideachais
agus Scileanna**
Department of
Education and Skills

PATRONAGE APPLICATION FORM

(2020 PRIMARY SCHOOLS)

SECTION A – APPLICANT PATRON(S) DETAILS

| PATRON | | APPLICANT DETAILS |
|--------|---|-------------------|
| | Patron body name: | |
| | Patron address: | |
| | Contact name: | |
| | Contact email: | |
| | Contact number: | |
| | Year of establishment: | |
| | Number of primary schools currently under your patronage: | |

SECTION B – AREAS / SCHOOLS

Please select **ONE AREA/SCHOOL ONLY**. Where applying for patronage of more than one school/area, a separate application form must be completed.

| County | School Planning Area(s) to be served | School Size (Classrooms)* | Year of Opening | Please tick the area(s) for which you wish to apply for patronage |
|--------|---|---------------------------|-----------------|---|
| Cork | Carrigaline | 16 | 2020 | |
| Dublin | Donabate (Gaelscoil)** | 16 | 2020 | |
| Dublin | Newcastle_Rathcoole/ Saggart (Gaelscoil)** | 8 | 2020 | |
| Dublin | Sallynoggin_Killiney_ DLR/Cherrywood | 16 | 2020 | |

**based on current projected need but will be responsive to patronage or demographic demand*

***Applications for areas in which a gaelscoil is to be established will be taken to indicate that the patron body is proposing Irish as the language of instruction.*

SECTION C – PATRONAGE MODEL PROPOSED

| Language of Instruction <i>(where not designated as a Gaelscoil above)</i> | PROPOSING: | English-medium | Irish-medium |
|---|------------|----------------|--------------|
| | | | |
| ALSO WILLING TO OFFER (if this is the case): | | English-medium | Irish-medium |
| | | | |

| Ethos | Denominational | Multi-Denominational | Non-Denominational |
|-------|----------------|----------------------|--------------------|
| | | | |

SECTION D – PATRONAGE COMMITMENTS*

| In accordance with Section 10 (2) of the Education Act 1998, does the Applicant Patron(s) confirm commitment to the following terms and conditions: | | Y/N |
|---|--|-----|
| 1 | Operate by the rules and regulations laid down in various Department of Education and Skills circulars and operating procedures and to follow the prescribed curriculum? | |
| 2 | Operate the school within the resourcing and policy parameters established by the Department of Education and Skills? | |
| 3 | Prioritise enrolment of children in the area(s) for which the Department has identified the need for a school? | |
| 4 | Accept and open special education facilities? | |
| 5 | Have up to three streams subject to demand for the school? | |
| 6 | Enter into the appropriate standard lease agreement with the Department of Education and Skills? | |
| 7 | Share school buildings with other schools as may be determined by the Department should the building not be in full use? | |
| 8 | Be part of a campus development with other primary or second-level schools as identified by the Department? | |
| 9 | Identify and source suitable interim accommodation, where deemed necessary by the Department, within the parameters set by the Department? | |

**** Specific acceptance of each of the Patron commitments as set out above is required for your application to be assessed. Without this, your application may be deemed invalid and not be assessed further as part of the process***

SECTION E – SUPPORTING DOCUMENTATION

| CHECKLIST | Please Tick to confirm documentation enclosed |
|---|---|
| Fully complete and signed application form | |
| Your Patron body logo for use on the OPPS website | |
| If the applicant is not already an existing school Patron and is not a statutory body (or otherwise formed with a constitution providing satisfactorily for succession and continuity), the application must include: | |
| <ul style="list-style-type: none"> Evidence of being established as a corporate entity, such as a company limited by guarantee (including Company Registration Number) | |
| <ul style="list-style-type: none"> Memorandum and articles of association (or other documentation) articulating the educational philosophy and educational objectives of the applicant patron(s) | |
| <ul style="list-style-type: none"> The names of at least three directors or trustees must be supplied | |
| <ul style="list-style-type: none"> Evidence of charitable status with the Charities Regulatory Authority must be supplied (including Charity Registration Number) | |

SECTION F – DECLARATIONS*

| I/We declare that: | Please Tick to confirm Declaration |
|--|------------------------------------|
| I/We have confirmed that I/we will comply with the Patronage Commitments as set out in Section D of this form | |
| I/We will comply with the Patronage Code of Conduct as set out in Enclosure 2 to the 'Invitation Letter to Patrons' | |
| I/We meet the Patronage Requirements at the date of application as set out in the 'Status of Patron Body' section of the 'General Information for Prospective Patrons' as set out in Appendix A of Enclosure 1 to the Invitation Letter to Patrons | |
| I/We consent to the use of our Patron body logo(s) on the OPPS website | |
| The details given with this application are accurate and I/we have enclosed all the necessary supporting documentation as set out in Section E of this form | |

| PATRON | | APPLICANT DECLARATION |
|--------|----------------------------------|-----------------------|
| | Patron body: | |
| | Authorised Representative Name: | |
| | Authorised Representative Title: | |
| | Signature: | |
| | Date: | |