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**An Roinn Oideachais  
agus Scileanna**  
Department of  
Education and Skills

# PATRONAGE APPLICATION FORM

## SECTION A – APPLICANT PATRON(S) DETAILS

APPLICANT DETAILS		
PATRON	Patron body name:	
	Patron address:	
	Contact name:	
	Contact email:	
	Contact number:	
	Year of establishment:	
	Number of post-primary schools currently under your patronage:	

APPLICANT DETAILS		
JOINT PATRON(S) / TRUSTEE PARTNER	Patron body name:	
	Patron address:	
	Contact name:	
	Contact email:	
	Contact number:	
	Year of establishment:	
	Number of post-primary schools currently under your patronage:	
	APPLICANT DETAILS	
	Patron body name:	
	Patron address:	
	Contact name:	
	Contact email:	
	Contact number:	
	Year of establishment:	
Number of post-primary schools currently under your patronage:		

## SECTION B – AREAS / SCHOOLS

Please select **ONE AREA/SCHOOL ONLY**

- Where applying for patronage of more than one school/area, a separate application form must be completed.
- Where applying for more than one model of provision for a school/area i.e. applying for single patronage as well as applying with another patron body for a joint patronage model, a separate application form must be completed for each model.

County	School Planning Area(s) to be served	School Size (Pupils)	Year of Opening	Please tick the area for which you wish to apply for patronage
Dublin	Donaghmede_Howth_D13 (Belmayne/Clongriffin area)	1,000	2019	
Galway	Galway City & Oranmore (Regional Solution)	1,000	2019	
Louth	Laytown & Drogheda (Regional Solution)	600	2019	
Wicklow	Wicklow	600	2019	

## SECTION C – PATRONAGE MODEL PROPOSED

Medium of Instruction	English-medium	Irish-medium	English-medium with an Aonad

Ethos	Denominational	Inter-Denominational	Multi-Denominational	Non-Denominational

Model	Community College	Community College with Trustee Partner	Community School	Voluntary Secondary School

## SECTION D – PATRONAGE COMMITMENTS\*

Does the Applicant Patron(s) confirm commitment to:		Y/N
1	Operate by the rules and regulations laid down in various Department of Education and Skills circulars and operating procedures and to follow the prescribed curriculum?	
2	Operate the school within the resourcing and policy parameters established by the Department of Education and Skills?	
3	Prioritise enrolment of children in the area(s) for which the Department has identified the need for a school?	
4	Accept and open special education facilities?	
5	Grow enrolment to the long-term projected enrolment identified by the Department?	
6	Establish an Aonad where there is a demand for it (for a school where the primary medium of instruction is to be English)?	
7	Enter into the appropriate standard lease agreement with the Department of Education and Skills?	
8	Share school buildings with other schools as may be determined by the Department should the building not be in full use?	
9	Be part of a campus development with other primary or second-level schools as identified by the Department?	
10	Identify and source suitable interim accommodation, where deemed necessary by the Department, within the parameters set by the Department?	

***\* Specific acceptance of each of the Patron commitments as set out above is required for your application to be assessed. Without this, your application may be deemed invalid and not be assessed further as part of the process.***

## SECTION E – SUPPORTING DOCUMENTATION

CHECKLIST	Please Tick to confirm documentation enclosed
Fully complete and signed application form	
If the applicant is not already an existing school Patron and is not a statutory body (or otherwise formed with a constitution providing satisfactorily for succession and continuity), the application must include evidence of being established as a corporate entity, such as a company limited by guarantee (including Company Registration Number)	
Memorandum and articles of association (or other documentation) articulating the educational philosophy and educational objectives of the applicant patron(s)	
The names of at least three directors or trustees must be supplied	
Evidence of charitable status with the Charities Regulatory Authority must be supplied (including Charity Registration Number)	

## SECTION F – DECLARATIONS\*

I/We declare that:	Please Tick to confirm Declaration
I/We have confirmed that I/we will comply with the Patronage Commitments as set out in Section D of this form	
I/We will comply with the Patronage Code of Conduct as set out in Enclosure 2 to the 'Invitation Letter to Patrons'	
I/We meet the Patronage Requirements at the date of application as set out in the 'Status of Patron Body' section of the 'General Information for Prospective Patrons' as set out in Appendix A of Enclosure 1 to the Invitation Letter to Patrons	
I/We consent to the use of our Patron body logo(s) on the OPPS website	
The details given with this application are accurate and I/we have enclosed all the necessary supporting documentation as set out in Section E of this form	

PATRON		APPLICANT DECLARATION	
PATRON	Patron body:		
	Authorised Representative Name:		
	Authorised Representative Title:		
	Signature:		
	Date:		

JOINT PATRON / TRUSTEE PARTNER		APPLICANT DECLARATION		
JOINT PATRON / TRUSTEE PARTNER	Patron body:			
	Authorised Representative Name:			
	Authorised Representative Title:			
	Signature:			
	Date:			
			APPLICANT DECLARATION	
	Patron body:			
	Authorised Representative Name:			
	Authorised Representative Title:			
	Signature:			
Date:				