



**To: The Managerial Authorities of Recognised Primary Schools**

**Information Note for the Recruitment of Teachers in Primary Schools for the upcoming school year.**

**Introduction:**

In light of the current circumstances, the following changes may be implemented by the Board of Management/ETB of recognised primary schools, to facilitate the timely recruitment of teaching staff and the appointment of Principal/Deputy Principal (open Competition) during the Covid-19 pandemic.

**Circular 0044/2019 is amended hereunder and the implementation of same by a Board of Management/ETB, and until further notification, will constitute compliance with the agreed procedures as set out in the Circular.**

**Circular 0044/2019 Chapter 2 Recruitment and Appointment Procedures for Teachers**

**Section 7: Advertising Rules**

*7.2 (7) The advertisement shall state:*

*“The latest date and time for receipt of completed applications, which shall not be earlier than 14 days after the first date of publication of the advertisement”.*

**Amendment: The period of 14 days is now reduced to 7 days.**

The advertisement may also state the intended interview date(s).

**Section 13: Interviews**

*13.4 (i). at least 7 days’ notice (after the closing date for receipt of applications) of a specific interview date, time (outside school hours) and the location of the interview venue,*

**Amendment: The period of at least 7 days is now reduced to at least 5 days.**

**Circular 0044/2019 Chapter 4 Appointment Procedures for Principal and DP  
(Open Competition) Circular 44/2019**

**Section 7: Advertising Rules**

*7.5 (7) The advertisement shall state:*

*“The latest date and time for receipt of completed applications, which shall not be earlier than 14 days after the first date of publication of the advertisement”.*

**Amendment: The period of 14 days is now reduced to 7 days.**

The advertisement may also state the intended interview dates.

**Section 12: Interviews**

*12.1 (i) at least 7 days’ notice (after the closing date for receipt of applications) of a specific interview date, time (outside school hours) and the location of the interview venue,*

**Amendment: The period of at least 7 days is now reduced to at least 5 days.**

All other provisions of the recruitment procedures set out in Circular 0044/2019 remain unchanged.

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Teacher/SNA Terms & Conditions  
04 August 2020