

School Data Collection 2019/2020

The School Data Collection application is used to submit aggregate information on pupils in receipt of special needs teaching support and school transport to the Department. The application will be available on the landing page of Esinet from Tuesday 1st October onwards. (Fig 1) SDC will be available to individuals with the **Data Entry** and **Approver** roles on Esinet.

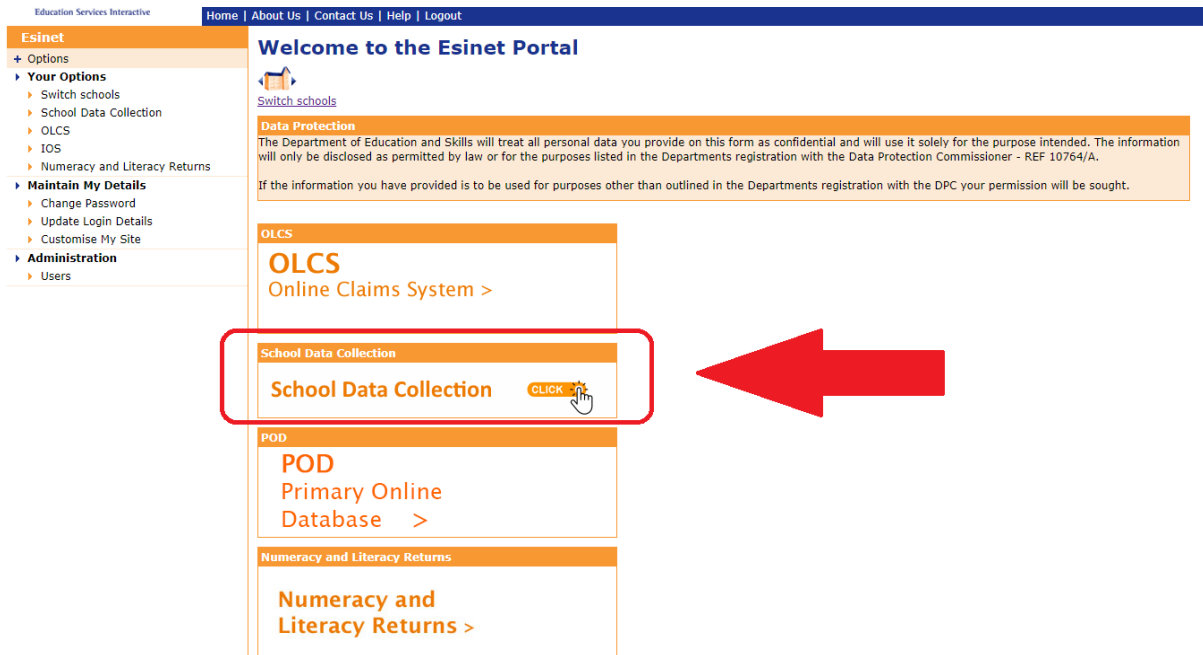


Fig 1

When you click on the School Data Collection button on the Esinet landing page, you will be brought to the SDC landing page. Click on “Start Data Return” on the left to begin (Fig 2)

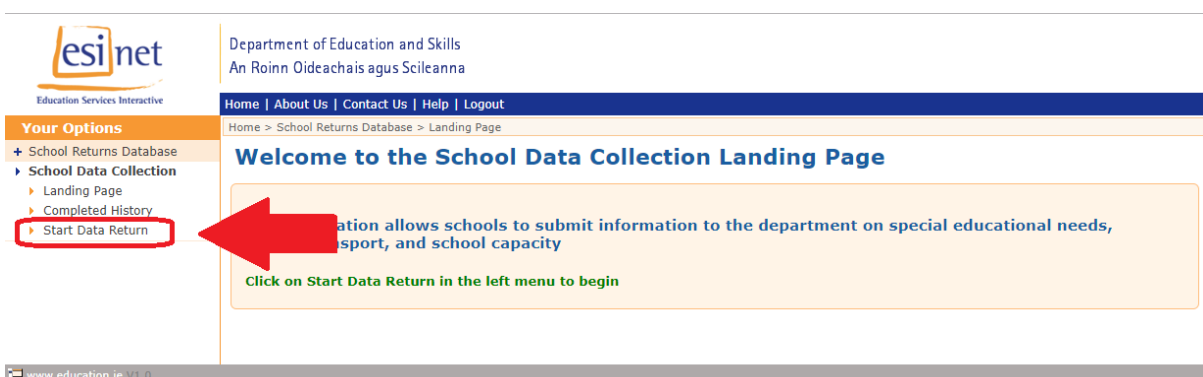


Fig 2

This will bring you the instructions page. Please read the instructions carefully and when you are ready to proceed, click “Continue”.

Clicking continue will bring you to the questions you need to answer. The questions are as follows:

Question Number	Question	Quantity:
1	What is the total number of pupils in mainstream classes receiving any Special Education teaching support? (includes all types of support listed in 2 – 6 below)	
2	What is the number of pupils in mainstream classes identified as needing, and receiving, additional assistance with Literacy?	
3	What is the number of pupils in mainstream classes identified as needing, and receiving, additional assistance with Numeracy?	
4	What is the number of pupils in mainstream classes receiving additional teaching support because they have a specific Special Educational Need such as significant communication difficulties, delayed cognitive development or adaptive functioning, or significant emotional and behavioural difficulties?	
5	What is the number of pupils in mainstream and special classes identified as needing, and receiving, additional teaching to assist with English as an Additional Language (EAL)?	
6	What is the number of pupils in mainstream and special classes receiving Special Needs Assistant (SNA) support?	
7	What is the number of pupils availing of mainstream school transport?	
8	What is the number of pupils availing of school transport under the school transport scheme for pupils with special educational needs?	
9	What is the number of escorts employed by school to accompany pupils with special educational needs while on school transport?	
10	If your school was oversubscribed (i.e. had more applications than places) for Junior Infants (primary) or 1 st Year (post-primary) in 2019/2020, how many pupils were refused a place?	
11	If your school was not oversubscribed for Junior Infants (primary) or 1 st Year (post-primary) in 2019/2020, how many more pupils could have been accommodated in your existing Junior Infant/1 st Year class(es)?	

12	What is the total number of rooms in your school that are currently in use as mainstream classrooms?	
13	How many additional rooms could, if required, be used to accommodate mainstream classes in the future?	
14	How many rooms in your school are in temporary accommodation (prefabs)?	
15	Does your school operate a book rental scheme?	Yes/No

The answers provided should relate to matters as they stood on **Monday 30th September 2019**.

You must fill in a value for every question, even if the value is zero. Once you have filled in all the fields, click **“Save”**.

Once you have saved your answers, you will be brought to the **“Review”** page. There you will have a chance to check your answers before submitting them. If you wish to change the answers, you can click the **“Edit”** button at the bottom of the screen. (Fig 3)

Home > School Returns Database > Review

School Roll No: 09932B ---- Academic Year: 2019/2020 ---- Data as at 30th September 2019

The data return has been saved for your school, to make changes, click on the Edit button, to complete the return and submit it to the department it must be confirmed by the school's approval

Question Number	Question	Quantity
1	What is the total number of pupils in mainstream classes receiving any Special Education teaching support? (includes all types of support listed in 2 - 6 below)	2
2	What is the number of pupils in mainstream classes identified as needing, and receiving, additional assistance with Literacy?	4
3	What is the number of pupils in mainstream classes identified as needing, and receiving, additional assistance with Numeracy?	7
4	What is the number of pupils in mainstream classes receiving additional teaching support because they have a specific Special Educational Need such as significant communication difficulties, delayed cognitive development or adaptive functioning, or significant emotional and behavioural difficulties?	6

Question Number	Question	Answer
5	What is the number of pupils in mainstream and special classes identified as needing, and receiving, additional teaching to assist with English as an Additional Language (EAL)?	5
6	What is the number of pupils in mainstream and special classes receiving Special Needs Assistant (SNA) support?	6

Question Number	Question	Answer
7	What is the number of pupils availing of mainstream school transport?	9
8	What is the number of pupils availing of school transport under the school transport scheme for pupils with special educational needs?	5
9	What is the number of escorts employed by school to accompany pupils with special educational needs while on school transport?	0

Question Number	Question	Answer
10	If your school was oversubscribed (i.e. had more applications than places) for Junior Infants (primary) or 1st Year (post-primary) in 2019/2020, how many pupils were refused a place?	76
11	If your school was not oversubscribed for Junior Infants (primary) or 1st Year (post-primary) in 2019/2020, how many more pupils could have been accommodated in your existing Junior Infant/1st Year class(es)?	0
12	What is the total number of rooms in your school that are currently in use as mainstream classrooms?	0
13	How many additional rooms could, if required, be used to accommodate mainstream classes in the future?	7
14	How many rooms in your school are in temporary accommodation (prefabs)?	0

Question Number	Question	Answer
15	Does your school operate a book rental scheme?	Yes

By clicking Approve you are confirming the data is accurate as at 30th September 2019

Cancel Edit Approve

Fig 3

If you are happy with your answers, you can either submit them for approval (if you are logged in with a Data Entry role) or approve them (if you are logged in with the Approver role).

If you are logged in as the Approver and click “Approve” and that will submit the return to the Department.

If you are logged in under the Data Entry Role and click “Submit” you will submit the return to the Approver for review. The Approver should then log in, review the answers and either edit or approve them. Once the answers have been approved they will be submitted to the Department and can no longer be edited. (Fig 4)

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Question Number	Question	Answer
10	If your school was oversubscribed (i.e. had more applications than places) for Junior Infants (primary) or 1st Year (post-primary) in 2019/2020, how many pupils were refused a place?	76
11	If your school was not oversubscribed for Junior Infants (primary) or 1st Year (post-primary) in 2019/2020, how many more pupils could have been accommodated in your existing Junior Infant/1st Year class(es)?	0
12	What is the total number of rooms in your school that are currently in use as mainstream classrooms?	0
13	How many additional rooms could, if required, be used to accommodate mainstream classes in the future?	7
14	How many rooms in your school are in temporary accommodation (prefabs)?	0
Question Number	Question	Answer
15	Does your school operate a book rental scheme?	Yes

Fig 4

If you realise you have made a mistake after submitting, please contact the POD Helpdesk at pod@education.gov.ie (primary) or the P-POD Helpdesk at p-podhelpdesk@education.gov.ie have your data return unlocked.