

# Pupil Information required for Department of Education and Skills Primary Online Database

## Suggested form only

The Department of Education and Skills is developing an electronic database of primary school pupils called the Primary Online Database (POD) which will involve schools maintaining and returning data on pupils to the Department at individual pupil level on a live system. The database will allow the Department to evaluate progress and outcomes of pupils at primary level, to validate school enrolment returns for grant payment and teacher allocation purposes, to follow up on pupils who do not make the transfer from primary to post primary level and for statistical reporting.

The database will hold data on all primary school pupils including their PPSN, First Name, Surname, Name as per Birth Certificate, Mother's Birth Surname, Address, Date of Birth, Gender, and Nationality. The database will record the class grouping and standard the pupil is enrolled in. The database will also contain, on an optional basis, information on the pupil's religion and on their ethnic or cultural background.

**In order to assist with the gathering of data please complete page one and two of this form in CAPITAL LETTERS and return to the school.** This form will be retained by the primary school.

Teacher/Class Name \_\_\_\_\_

### Current Standard

Special Class  Junior Infants  Senior Infants   
First Class  Second Class  Third Class   
Fourth Class  Fifth Class  Sixth Class

Pupil Forename: \_\_\_\_\_

Pupil Surname: \_\_\_\_\_

PPSN of Pupil \_\_\_\_\_

Mother's Birth Surname \_\_\_\_\_

Pupil's Date of Birth \_\_\_\_\_

Pupil's Gender:  Male  Female

Birth Cert Forename (if different from name above)

Birth Cert Surname (if different from name above)

\_\_\_\_\_

\_\_\_\_\_

Pupil Address \_\_\_\_\_

### Eircode

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County \_\_\_\_\_

(See <https://finder.eircode.ie/> for Eircode)

Nationality \_\_\_\_\_ (In the case of dual citizenship where Irish is one, please specify both nationalities)

Optional Pupil Information requested for  
Department of Education and Skills  
Primary Online Database

Suggested form only

The Department has consulted with the Data Protection Commissioner in relation to the collection of individual pupil information for the Primary Online Database. Both religion and ethnic and cultural background are considered sensitive personal data categories under Data Protection legislation. Therefore, it is necessary for each pupil's parent/guardian to identify their child's religion and ethnic background, and to consent for this information to be transferred to the Department of Education and Skills. All other information held on POD was deemed by the Data Protection Commissioner as non-sensitive personal data.

**To which ethnic or cultural background group does your child belong (please tick one)?**

(Categories based on the Census of Population)

- |   |                          |                 |                          |                                |                          |
|---|--------------------------|-----------------|--------------------------|--------------------------------|--------------------------|
| White Irish                                       | <input type="checkbox"/> | Irish Traveller | <input type="checkbox"/> | Roma                           | <input type="checkbox"/> |
| Any other White Background                        | <input type="checkbox"/> |                 |                          | Black or Black Irish - African | <input type="checkbox"/> |
| Black or Black Irish - Any other Black Background | <input type="checkbox"/> |                 |                          | Asian or Asian Irish – Chinese | <input type="checkbox"/> |
| Asian or Asian Irish - Any other Asian background | <input type="checkbox"/> |                 |                          | Other (inc. mixed background)  | <input type="checkbox"/> |
| No consent  | <input type="checkbox"/> |                 |                          |                                |                          |

**What is your child's religion?**

- |  |                          |                              |                          |                  |                          |
|--|--------------------------|------------------------------|--------------------------|------------------|--------------------------|
| Roman Catholic                           | <input type="checkbox"/> | Church of Ireland (Anglican) | <input type="checkbox"/> | Presbyterian     | <input type="checkbox"/> |
| Methodist, Wesleyan                      | <input type="checkbox"/> | Jewish                       | <input type="checkbox"/> | Muslim (Islamic) | <input type="checkbox"/> |
| Orthodox (Greek, Coptic, Russian)        | <input type="checkbox"/> | Apostolic or Pentecostal     | <input type="checkbox"/> | Hindu            | <input type="checkbox"/> |
| Buddhist                                 | <input type="checkbox"/> | Jehovah's Witness            | <input type="checkbox"/> | Lutheran         | <input type="checkbox"/> |
| Atheist                                  | <input type="checkbox"/> | Baptist                      | <input type="checkbox"/> | Agnostic         | <input type="checkbox"/> |
| Christian Religion (not further defined) | <input type="checkbox"/> | Protestant                   | <input type="checkbox"/> | Evangelical      | <input type="checkbox"/> |
| Other Religions                          | <input type="checkbox"/> | No Religion                  | <input type="checkbox"/> | No Consent       | <input type="checkbox"/> |

*I consent for the sensitive personal data in the two questions above to be stored on the Primary Online Database (POD) and transferred to the Department of Education and Skills and any other primary schools my child may transfer to during the course of their time in primary school.*

Signed: \_\_\_\_\_

Parent/Guardian

Date: \_\_\_\_\_

**Please complete this form and return to your primary school.** For further information on POD please go to the Department of Education and Skills' website [www.education.ie](http://www.education.ie)