

**An Roinn Oideachais agus Scileanna**  
**Department of Education and Skills**

**Child Protection and Safeguarding Final Inspection**

**FINAL REPORT**

<b>Ainm na scoile / School name</b>	St Endas Primary School
<b>Seoladh na scoile / School address</b>	Whitefriar Street Dublin 8
<b>Uimhir rolla / Roll number</b>	14556D

**Date of inspection: 22-11-2019**



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agus Scileanna  
Department of  
Education and Skills

## WHAT IS A CHILD PROTECTION AND SAFEGUARDING INSPECTION?

A Child Protection and Safeguarding Inspection (CPSI) is a focused inspection of the implementation of the *Child Protection Procedures for Primary and Post-Primary schools 2017*. These procedures provide direction and guidance to school authorities and to school personnel in relation to meeting their statutory obligations under the Children First Act 2015. They also provide direction and guidance in relation to the continued implementation of the best practice, non-statutory guidance set out in Children First National Guidance 2017. The CPSI inspection model examines the implementation of the *Child Protection Procedures for Primary and Post-Primary schools 2017* in schools through conducting ten checks based on the procedures.

The CPSI inspection process consists of two inspections: an **Initial Child Protection and Safeguarding Inspection** and a **Final Child Protection and Safeguarding Inspection**. The two inspections are typically carried out in a school within a relatively short timeframe. This is a report on a Final Child Protection and Safeguarding Inspection.

## WHAT HAPPENS DURING A FINAL CHILD PROTECTION AND SAFEGUARDING INSPECTION?

During a final CPSI, inspectors:

- Engage with learners about their learning in Social Personal and Health Education (SPHE) and Stay Safe
- Conduct a focus group meeting with representatives of the parents' association / parent representatives on the board of management to explore issues relevant to school climate and parents' awareness of the school's child protection procedures, including the school's anti-bullying procedures
- Hold meetings with:
  - Designated Liaison Person (DLP) / Deputy DLP
  - Chairperson of board of management
  - A sample of school personnel
  - The SPHE coordinator
- Review the following documents:
  - Board of management minutes
  - Child safeguarding statement and risk assessment
  - Relevant school plans
- Review child protection records, where these have been created.

The board of management was given an opportunity to comment in writing on the findings and recommendations of the report; a response was not received from the board.

## HOW TO READ THIS REPORT

The checks conducted during this inspection are based on the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

The first section of the report indicates the extent to which the school was compliant with each of the checks conducted by indicating, in respect of each of the stated checks, whether the school was:

- Fully compliant
- Substantially compliant
- Partially compliant
- Not compliant

Some of the checks may not be relevant to a particular school, for example a school that has never had a concern in relation to child protection will not have any child protection records. In such cases, the report indicates that the check does not apply to the school by stating *Not Applicable* after that particular check.

It should be noted that the term 'school personnel' as referred to in this inspection report is used as a generic term to cover all adults who are involved in the operation of the school. It covers employees and voluntary workers and includes parent association members when they are working in the school. These personnel include, for example, teachers, special needs assistants, caretakers, secretaries, cleaners, voluntary workers in the school, paid or voluntary tutors, and parent association members helping with aspects of the work of the school.

Where a school is less than fully compliant with a particular requirement, the report provides some additional evaluative comment on the check. It also advises actions that the school should take in order to comply more fully with the *Child Protection Procedures for Primary and Post-Primary Schools 2017*.

The report also provides an evaluative comment on the school's planning for and implementation of the Social Personal and Health Education Curriculum and the Stay Safe Programme/ Relationships and Sexuality Education Programme as evident during the inspection. In providing this overview, reference is made to the appropriate quality level of the Inspectorate's Quality Continuum:

- Very good
- Good
- Satisfactory
- Fair
- Weak

A *Guide to Child Protection and Safeguarding Inspections* was published on the website of the Department of Education and Skills in January 2019 and can be accessed at [www.education.ie](http://www.education.ie). This Guide details how CPSIs are carried out and also provides the framework used by inspectors in arriving at judgements about a school's compliance with the aspects of the *Child Protection Procedures 2017* that are checked during the inspection.

## Child Protection and Safeguarding Inspection Report

The checks detailed below derive from the *Child Protection Procedures for Primary and Post-Primary Schools 2017*. These procedures are designed to ensure that schools provide a safe and secure environment for all our children and through appropriate curriculum provision, provide for the incremental development of the life skills that will empower students to keep themselves safe.

In order to meet these aims, the procedures set out a number of requirements on schools relating to communicating with members of the school community about child protection matters; training of school personnel and board members in respect of child protection; reporting about child protection to the board of management; and fulfilling certain reporting and record keeping obligations in relation to child protection matters. They also detail the mandatory aspects of the curriculum that are designed to develop students' knowledge, skills, attitudes and behaviours through Social Personal and Health Education (SPHE) and the *Stay Safe* programme.

<b>Aspects of the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> checked</b>	<b>Fully Compliant Substantially Compliant Partially Compliant Not compliant Not applicable</b>
1. The school has communicated the required aspects of the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> to relevant stakeholders.	<b>Fully Compliant</b>
2. A Designated Liaison Person (DLP) and a deputy DLP have been appointed in line with the requirements of the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> .	<b>Fully Compliant</b>
3. The board of management reports that it is aware of and discharges its responsibilities to provide information to all school personnel relevant to child protection and to ensure that available training is undertaken by all or some members of staff as required.	<b>Fully Compliant</b>
4. The board of management reports that it is aware of its responsibilities in relation to vetting of all school personnel and report that they discharge these responsibilities.	<b>Fully Compliant</b>
5. A child safeguarding statement and risk assessment have been prepared in line with the template and requirements of the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> .	<b>Substantially Compliant</b>
<ul style="list-style-type: none"> <li>• <b>Additional Information:</b> The board of management has undertaken the annual review of the child safeguarding statement and risk assessment. However, at the time of this inspection, the board had not put an action plan in place to deal with the deficiencies and areas for improvement which were indicated as in need of further attention.</li> <li>• <b>Action Advised:</b> The board of management should devise and implement an action plan to deal with the areas for improvement identified in the annual review.</li> </ul>	

6. The minutes of the board meetings that were checked contained a record of a child protection oversight report being provided in line with the requirements of the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> .	<b>Substantially Compliant</b>
<ul style="list-style-type: none"> <li>• <b>Additional Information:</b> The minutes of board meetings that were checked contained a child protection oversight report in line with the requirements of the 2017 Procedures. However, unique identifiers were not used, in all cases, to refer to individuals.</li> <li>• <b>Action Advised:</b> The minutes of board meetings that consider child protection cases should use unique identifiers to refer to individuals to whom the concern relates.</li> </ul>	
7. Correct record keeping procedures were found in the child protection cases examined.	<b>Fully Compliant</b>
8. The procedures to report child protection concerns were fully implemented in the records examined.	<b>Substantially Compliant</b>
<ul style="list-style-type: none"> <li>• <b>Additional Information:</b> While the procedures to report child protection concerns were implemented in the records examined, not all communication was clearly recorded in all files.</li> <li>• <b>Action Advised:</b> Child protection records should contain a clear record of the information communicated by the DLP to the parent/carer of the child about whom the report is being made to TUSLA or a record of the decision not to inform the parent/carer and the reason for not doing so. Furthermore, a record of any consultation with TUSLA, including the date and name of the official and the advice given, should be recorded clearly in files where the advice of TUSLA was sought. The use of the optional templates available on the Department of Education website would support improved record keeping.</li> </ul>	
9. The procedures to report allegations or suspicions of abuse against school personnel were fully implemented in the records examined.  <i>(These personnel include, for example, teachers, special needs assistants, caretakers, secretaries, cleaners, voluntary workers in the school, paid or voluntary tutors, and parent association members helping with aspects of the work of the school.)</i>	<b>Substantially Compliant</b>
<ul style="list-style-type: none"> <li>• <b>Additional Information:</b> A record that the DLP made a report to TUSLA is available in cases examined. However, the file does not contain a full record of the implementation of all relevant procedures, as required in Chapter 7 of the <i>Child Protection and Safeguarding Procedures for Primary and Post-Primary Schools 2017</i>.</li> <li>• <b>Action Advised:</b> In cases of allegations made against a member of school personnel the file should contain a full record of all the procedures as outlined in Chapter 7 of the 2017 Procedures and should document and record all actions taken by the school in respect of such cases.</li> </ul>	

<b>10. Curriculum Check</b>	
There is a programme for Social Personal and Health Education for all children in the school.	<b>Yes</b>
The Stay Safe Programme is implemented within the school	<b>Yes</b>
<p>The overall quality of planning for and implementation of the SPHE curriculum and the <i>Stay Safe</i> programme, as evidenced during the inspection is good.</p> <p>The whole-school plans for SPHE, Relationships and Sexuality Education (RSE) and the <i>Stay Safe</i> programme very effectively outline how the curriculum is to be delivered across a two-year cycle. Individual teachers' planning and monthly progress records indicate that whole-school plans are evidently guiding classroom practice.</p> <p>Pupils who participated in focus group discussions as part of the inspection outlined a very broad variety of learning experiences during SPHE lessons, including role play, circle time, games and group work. They were able to confidently recount many aspects of their learning about personal safety, feelings and emotions and friendship and bullying, arising from lessons in the <i>Stay Safe</i> programme. While senior pupils were able to indicate that they had learned about RSE, they were less confident in articulating their learning in this regard.</p> <p>In the meeting with parents conducted during the evaluation, parents identified the support they received from the principal and the Home School Liaison teacher (HSCL) as a particular strength of the school. Staff should draw on the work of the HSCL teacher in developing a strategic approach to the comprehensive implementation of RSE which involves parents and pupils.</p>	