Post of Deputy Director for the Secondary Cycle of the European School, Varese, Italy

Information Note for Prospective Candidates

1. The post of Deputy Director for the Secondary Cycle of the European School, Varese, falls vacant on 1 September 2021.

2. The competition for the post will be conducted in accordance with document 2009-D-422-5: Implementing Regulations for the Appointment and Evaluation of Directors and Deputy Directors of the European Schools which can be found on the website www.eursc.eu or here. Each candidate’s application file must include the information and copies of the essential documents referred to in point III of this document.

3. In accordance with the regulations, Ireland, Germany and Poland have been invited by the Office of the Secretary-General of the European Schools (OSGES) to nominate (up to two) candidates for consideration during the second stage of the competition.

4. The selection of candidates for consideration for the post is made after public advertisement in the Member State, on the basis of criteria identical to those in force for appointment to a post of responsibility in the public service in the Member State.

5. Candidates for the post must have the competence, skills and qualifications required in their own country to head an educational establishment that provides a leaving certificate entitling the holder to university entrance.

6. Applications from teachers who work or have worked in a European School will be considered on the same basis as those from other teachers, provided that such applications match the profile defined in point II of the regulations.

7. Completed application files must be received in the Department of Education by 5pm on Friday 9 April 2021.

8. The national delegation (the Department of Education) will consider the application files to ensure that candidates meet the required criteria. Short listing may apply and first-stage interviews will take place on Wednesday, 21 April 2021. Successful candidates’ files will be submitted by the Department to the OSGES on Monday, 26 April, 2021 for the second stage of the competition.
9. When submitting candidates’ files to the OSGES, the seconding authority (the Department of Education) is required to provide a declaration to the effect that each candidate fulfils the prerequisites for the post.

10. On receipt of candidates’ files, the Secretary General of the European Schools will, in the first instance, satisfy himself that all the required documents have been provided with the application. Should the application file be incomplete, the candidature might not be taken into consideration.

11. A Selection Committee, chaired by the Secretary General of the European Schools, will be convened in late May or early June 2021.

12. Candidates will be ranked in order of preference and the appointment will be made in accordance with Section D of the regulations.

13. The term of office of Deputy Directors is nine years. Candidates for the post of Deputy Director must be able to commit to serving at least the first five years of the term of office (subject to a positive evaluation during the second year of service). Document 2011-04-D-14-en-12 Regulations for the Members of the Seconded Staff of the European Schools provides further information applicable to all members of the executive (Directors, Deputy Directors and Assistant Deputy Directors), teaching and supervisory staff and to managerial staff seconded to the European Schools by their national authorities.

Completed application files and further queries should be addressed to:

European_Schools@education.gov.ie