# *ATTENDANCE LIST (ON SCHOOL RE-OPENING) OF ALL FIXED TERM & NEW CID, WT AND RPT TEACHERS & TEACHERS RETURNING FROM LEAVE OF ABSENCE*

SCHOOL ROLL NO. | | | | | | |

DATE SCHOOL RE-OPENED | | - | | - | | | | |
(DD-MM-YY)

All teachers on ***Fixed Term Contracts***, all ***New CIDs*** and all ***new teachers and teachers who have returned from leave of absence***, who have taken up teaching duty on, and served since, the date the school reopened.

| NAME IN BLOCK CAPITALS | P.P.S. No. | SIGNATURE | DATE OF TAKING UP TEACHING DUTY |
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**Please return by SCAN AND EMAIL to PPPayroll@education.gov.ie , NO LATER THAN 5 p.m. on 20 August 2020.**

The purpose of this form is to confirm to the Department the attendance of teachers in respect of whom it has received Incremental Teacher Appointment Forms and appropriate documents.
Confirmations received by 20 August 2020 will enable salaries to be released in the issue of 10 September 2020 in respect of all teachers for whom full documentation was received by Friday 3rd July 2020.

SIGNATURE : _____ PHONE NUMBER: _____ DATE : _____
(Principal)