



Circular Letter 0077/2017

**To: The Managerial Authorities of Recognised Primary, Secondary, Community,
and Comprehensive Schools
and
The Chief Executives of Education and Training Boards**

**Revision of Salaries of all staff paid directly by a recognised school or ETB with effect
from 1 January 2018**

1. The Minister for Education and Skills wishes to inform management authorities and the Chief Executives of Education and Training Boards of the application of salary increases with effect from 1 January 2018.
2. The revised salary rates have been introduced as a result of the Public Service Stability Agreement 2013 – 2020 (Haddington Road Agreement/ Lansdowne Road Agreement) and the Public Service Pay and Pensions Act 2017.

Salary Increases with effect from 1 January 2018

3. Annualised salaries to be increased by 1% with effect from 1 January 2018.

Categories of staff affected

4. Any staff employed in a recognised school or ETB who fall into the following categories and who have a whole-time annual basic salary of less than €65,000:
 - Tutors (Literacy Service, Community and Adult Education, etc.);
 - Non-teaching staff in Youth Encounter Projects (YEPs);
 - School Transport Bus Escorts;
 - Any other staff employed directly by a recognised school or ETB and who were comprehended by Circular 70/2010 (with the exception of grant-funded Secretaries, Caretakers and Cleaners who are comprehended by Circulars 0078/2017 and 0079/2017).
5. It is important to point out that the fact that affected staff employed by recognised schools or ETBs come within the definition of “public servant” solely for the purposes of this legislation and this does not alter their employment status in any other respect.

Enhanced Controls in relation to Terms and Conditions of Employment Agreed with effect from 30 November 2015

6. Employers are reminded that the Ministers and Secretaries (Amendment) Act 2011 has been amended under the FEMPI Act 2015 to introduce enhanced controls in relation to terms and conditions of employment agreed between public servants and their public service body employers with effect from 30 November 2015.

Part-time / hourly paid staff

7. The pay of part-time staff or hourly paid staff may be revised, in accordance with normal arrangements, by reference to the pay of whole-time staff to which they are related for pay purposes in accordance with this Circular.

Overtime

8. Payment in respect of overtime for eligible grades rendered on or after 1 January 2018 should be calculated by reference to the revised rates of pay with effect from 1 January 2018.

Circulation and Queries

8. Please ensure that copies of this Circular are provided to all members of the Board of Management/Education and Training Boards and its contents are brought to the attention of all affected staff in your employment including those on leave of absence.
9. This Circular can be accessed on the Department's website under www.education.ie
10. Enquiries regarding this Circular should be e-mailed to financialetb@education.gov.ie

Jill Fannin
Acting Principal Officer
ETB Financial/Administrative Personnel

Philip Crosby
Principal Officer
External Staff Relations

21 December 2017