



**Circular 0022/2016**

**To: Chief Executives of Education and Training Boards**

Notice to Employers regarding a Further Extension to the ‘Grace Period’ for Superannuation Benefits for all staff, other than Teachers and Special Needs Assistants employed by Education and Training Boards, who are members of a public service pension scheme

1. I am directed by the Minister for Education and Skills to refer to Circular 0036/2013 which states that a staff member who retires on or before 31 August 2014 will have his or her superannuation benefits calculated by reference to the pay scales applying on 30 June 2013. This ‘Grace Period’ was subsequently extended to 30 June 2016 in Circular 0011/2015.
2. The Government has now decided to further extend the Grace Period and consequently a staff member, who is a member of a public service pension scheme, and who retires on or before 1 April 2019 will have his or her superannuation benefits calculated by reference to the pay scales applying on 30 June 2013.
3. Please note that this circular letter supersedes Circular 0011/2015.
4. Please ensure that copies of this Circular are provided to all members of the Education and Training Board and its contents are brought to the attention of all relevant staff in your employment including those on approved paid or unpaid leave.
5. This Circular can be accessed on the Department’s website under <http://www.education.ie>

Philip Crosby  
Principal  
26 February 2016