

Rannán Párolla,  
An Roinn Oideachais agus  
Scileanna,  
Cor na Madadh,  
Baile Átha Luain,  
Co. na hIarmhí.



Payroll Division,  
Department of Education and  
Skills,  
Cornamaddy,  
Athlone,  
Co. Westmeath.  
090 64 83600

Circular Letter Pay 0019 /2012

**To: The Management Authorities of Primary, Secondary, Community and Comprehensive Schools and the Chief Executive Officer of each Vocational Education Committee.**

**Re: Revised Rates of Pay in respect of Supervision /Substitution for the 2011/2012 school year.**

1. I am directed by the Minister for Education and Skills to convey sanction for
  - (a) Payment for supervision/substitution duties carried out by teachers.
  - (b) Payment for personnel employed solely as supervisors by Boards of Management.
2. The hourly rate payable to teachers whose first appointment predates 1/1/11 for supervision in the 2011/2012 school year is €47.82. The hourly rate payable to teachers whose first appointment was later than 1/1/11 is €43.04.
3. The annual rate payable to teachers for the 2011/2012 school year in respect of 37 hours supervision is €1,769.00 for teachers whose first appointment predates 1/1/11. The annual rate payable to teachers for the 2011/2012 school year in respect of 37 hours supervision is €1,592.00 for teachers whose first appointment was later than 1/1/11.
4. The hourly rate payable to personnel employed solely for the purpose of supervision in the 2011/2012 school year is €21.31. The hourly rate payable to personnel employed solely for the purpose of supervision in the 2011/2012 school year is €19.18 for personnel appointed after 1/1/11.
5. In accordance with the terms of Circular 003/2012, pending the outcome of a review by the Department of Public Expenditure and Reform, allowances including the S&S payment are not payable to new beneficiaries i.e. those who became eligible for receipt of the allowance in question on or after 1 February 2012.
6. **For Primary schools only**  
A grant payment issued to the Boards of Management, of 1, 2 and 3 teacher schools and schools where a teacher has opted not to undertake supervision duties, in March 2012. This is to facilitate the payment of supervisors for the 2011/12 school year.
7. **For Post Primary schools only**  
The advance payment for undertaking supervision/substitution duties in the 2011/2012 school year was paid to eligible teachers in March, 2012. The rates payable are
  - (a) Whole-time teachers - €620.00 (subject to statutory deductions)
  - (b) Job-sharing and Regular Part-time teachers - on a pro-rata basis.

- 8 A copy of this Circular should be made available to the members of Boards of Management, teachers and supervisors.

This Circular can be accessed on this Department's website at [www.education.ie](http://www.education.ie) under the heading Circulars.

P. Maloney,  
Principal Officer,  
May, 2012.